



ROMAN WAY ACADEMY
REMOTE EDUCATION PROVISION POLICY

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This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the last section of this policy.

THE REMOTE CURRICULUM

What is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Children working from home will initially be sent home appropriate work that mirrors what is being completed in class. This work will be completed independently, with accompanying details and worksheets provided. For anyone struggling with the internet, packs of work will be made available for collection or distributed by members of staff. This work will include a range of learning, including Maths, English, and foundation subjects, with a mixture of indoor and outdoor learning.

Children will also be expected to read daily as well as complete online maths work – TT Rock Stars, maths.co.uk, Purple Mash.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Children learning at home will be taught the same curriculum remotely as we do in school. All Maths and English lessons will be the same, with the same input and activities for all children (differentiated appropriately to support all pupils). Our foundation subject will be the same where possible, with the only exceptions being linked to resources – e.g. our remote PE, Art, or Design and Technology content differ slightly to that in school due to availability of resources/space.

Depending on numbers of children being taught remotely, children will either be taught live online, or videos will be posted onto Class Dojo. These videos will have the same curriculum content as the children are accessing in class.

Due to timetabling and staff restrictions, it may not always be possible to teach the same lessons at the same time.

REMOTE TEACHING AND STUDY TIME EACH DAY

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary School Aged Pupils: in line with government expectations, children in Key Stage 1 will be expected to complete a minimum of 3 hours learning per day, with 4 hours allocated per day for children in Key Stage 2.

ACCESSING REMOTE EDUCATION

How will my child access any online remote education you are providing?

If a whole class are accessing online learning, each week teachers will upload an overview of that week's learning to both the class webpage and the Class Dojo (which can be accessed via mobile phones, tablets, laptops etc). All parents and children have been distributed with passwords and logins, and anyone with difficulties should liaise with school staff to sort these issues.

If an individual is accessing online learning, they will follow the normal class timetable and access the learning live.

Learning Platforms – teachers use Class Dojo from Reception to Year 4. Teachers will be using recordings to deliver lessons which are put onto the learning platforms. Any links to useful websites will also be put on these. Timetables will also be put on the school website.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. For those with issues around connectivity, members of staff will talk to families and depending on issues, children will be given one of the following options on a case-by-case basis:

- Issued with printed home learning packs to complete (same learning as those in school). These will be collected for marking when the next pack is delivered and feedback will be given by phone.
- Issued with a laptop to loan from school to work remotely.

When this work is complete, the children will upload it to their 'Portfolio' on Class Dojo, and a member of staff will provide feedback to that child. A weekly phone call will also provide feedback to both parents and child on their learning. The parents can also message teachers directly throughout the week, including sending photos and evidence of learning. If pupils do not have online access, they can bring paper copies to school and feedback will be provided. For further information, please contact the school office.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely. The children at home will be taught the same content as those at school. Every Monday an overview of learning will be uploaded to Class Dojo and the class webpages. For most lessons, a video of recorded content will be uploaded to Class Dojo, created by members of Roman Way Academy staff. There will be an activity set for each lesson. Every class will have daily Maths and English lessons (recorded) and a foundation lesson. There will also be additional tasks set that do not require video content, and all work will be explained, with work uploaded. Anyone who cannot access this content will

be provided with printed versions of lessons (or other options will be provided as previously mentioned). Additional platforms such as TT Rock Stars, maths.co.uk and Purple Mash will be used in some cases, additional to the daily content from Roman Way Academy staff. Textbooks, reading books and additional resources (pencils, paper etc) will be distributed to families where necessary.

ENGAGEMENT AND FEEDBACK

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

As per government guidance we expect children in Key Stage 1 to complete three hours of daily remote education and children in Key Stage 2 to complete four hours. As the lessons are pre-recorded, parents are free to decide on the order and timings that work for their families (and around work commitments). Lessons are designed so that pupils do not require additional parental support, as all modelling, demonstration and resources will be provided. Parents can contact staff instantly via admin@romanway.herts.sch.uk with any comments, queries or issues, and staff will respond as soon as possible.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Admin emails will be monitored daily and any messages from parents responded to as soon as possible. We request that parents message us with any questions around learning and we will support where required. Teachers will be calling all families working remotely once per week. Here, parents can inform staff of any issues with home learning, whilst the teacher can provide feedback to both parents and child on the learning uploaded to the portfolio. All work uploaded to the Class Dojo portfolio will be responded to by a member of staff, with feedback provided where necessary (such as next steps).

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many other. Learning will be uploaded to Class Dojo (this can be a photo, word document video, message etc) and members of staff will respond to the learning. Where necessary, next steps and advice will be given to support the child, as they would be in school. Weekly phone calls between teachers, parents and child will give an opportunity for teachers to feedback on a pupil's learning, whilst answering any questions. For written work packs, this will be collected the following week, and feedback will be provided during the weekly telephone consultation.

ADDITIONAL SUPPORT FOR PUPILS WITH PARTICULAR NEEDS

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example those with special educational needs and disabilities (SEND) may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils.

Children who will require significant support to access remote education may be offered a place in school (where necessary/available). Where this is not appropriate, pupils will access the daily content from staff online, with additional resources sent to parents to support with the learning. Additional needs will be discussed during the weekly phone conversation, and staff will support with the delivery of additional resources (e.g. maths resources, books, paper, etc) as appropriate.

Activities at home are designed with a range of differentiation applied. Tasks are designed to be accessible to all children working remotely, with support activities for SEND and extension tasks for those working beyond year group expectations.

Through regular dialogue, teachers and parents will work together to support pupils working remotely, and where necessary further adaptations can be made to children unable to access the content without adult support, such as different tasks.

REMOTE EDUCATION FOR SELF-ISOLATING PUPILS

Where individual pupils need to self-isolate, but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Any child self-isolating will be able to access online learning, with tasks adapted to ensure the pupil stays home safely. If this pupil is from a Critical Worker bubble, they will switch to online content, and if the child is already working remotely, they will continue to do so with any tasks adapted to ensure safety in line with self-isolation guidance.