



# Welcome to KS2!

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Information for parents and carers



# Dolphins class – Year 3/4

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Miss Smithers – Class teacher



Miss Smith – Teaching Assistant

# Puffins class – Year 3/4

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Mrs O'Brien – Class teacher



Mrs Dobson – Teaching Assistant

# Badgers class – Year 3/4

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Mrs Albert – Class teacher



Miss Smith – Teaching Assistant

# PPA – Planning, Preparation & Assessment

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- Each teacher has time out of class for PPA. During this time, the class is covered by other staff.
- KS2 teachers will normally have PPA time on a Thursday afternoon, however this is subject to change.
- During PPA time, the children are taught music, guided reading and PSHE.

# Attendance

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- Good attendance is essential to enable your child to make good progress. Particularly in maths and English, learning is progressive and sequential **day by day** so missed lessons can leave gaps in your child's understanding.
- Please arrive as close to 8:45am as possible to allow your child to access early morning work. This time is very important as we plan in activities to address gaps in children's understanding and give children additional practice to consolidate understanding.
- Please inform the office as early as possible if your child is too unwell to attend school.



# Pick up routines

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- Parents should avoid standing towards the back of the playground or behind equipment and should ensure that they can be visible to staff & children. Please wave when your child is at the front of the queue.
- If someone different is picking up your child, please call the office and let them know or inform a member of staff in the morning when dropping off.
- Please note that children, including siblings, are not allowed to play on the climbing/play equipment outside of school hours, which includes pick up and drop off.



# Queries – contacting teachers



- If you have a quick query, you can speak to teachers at the end of the day on the playground. However, please be mindful that we will need to dismiss children first.
- If you need a longer conversation, please telephone the office to request an appointment or email [admin@romanway.herts.sch.uk](mailto:admin@romanway.herts.sch.uk)



# Uniform including PE kit

- Please ensure your child comes to school wearing full uniform and wearing sensible black, closed toed, school shoes.
- **Please name everything** and check names remain visible if written with pen.
- Children should have their PE kit in school to change in school from Monday through to Friday.
- **PE is on Wednesdays and Fridays.**
- All children also need to bring a named waterproof coat or a thick winter coat during winter.
- Sun cream must be applied on your child before they arrive to school on hot days and please ensure they have a sunhat and water bottle.



# What does my child need in school?

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WATER BOTTLE



SNACK



READING BOOK AND  
RECORD



COAT – SUITABLE FOR THE  
CURRENT WEATHER



SUNHAT AND SUNCREAM  
APPLIED BEFORE SCHOOL  
WHEN IT'S HOT



WARM HAT, GLOVES AND  
SCARF IN WINTER



# Earrings Policy

*Children who already have their ears pierced can wear small studs to school. They must be able to remove them by themselves for PE lessons, and should bring a small container to store them in. If they are unable to remove them by themselves, they should be removed before coming to school on PE days.*

*We are no longer covering them with micro pore tape. PE is a statutory part of the curriculum and therefore, they cannot be allowed to miss these lessons.*

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# Asthma and first aid slips

If your child is asthmatic, please make sure your child has a full, in-date asthma inhaler in school. There should be a spacer for children who cannot administer the medication independently.

First aid slips are sent home with the children. Please check their book bag daily.

The office will contact you if your child has a head injury.

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# Spellings

The children in KS2 are expected to read and spell a set of words known as the '**common exception words.**' These will be sent home at the start of the academic year.

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All children should bring their reading book and reading record to school **every day**.

If your child is reading Little Wandle books, their book will be changed weekly.

Changing books – It is the child's responsibility to ask an adult when they need to change their book. This can be on **any** day of the week.

Adults will listen to children read individually as often as possible, but not daily. We teach guided reading sessions three times a week.

Please ensure the children read at home at least 4 or more times a week including the weekend. Every time you hear your child read, please note the date, book title and page numbers in their reading record .

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If your child reads silently to themselves, please talk to them about their reading to check they are understanding the text and engaging with the book. Then record this in the reading record. We will be sending home a VIPERS bookmark to help you with ideas for questions to ask your child about their reading.

Free readers can write in their record themselves.



# Homework

Homework is set on Fridays and should be completed by the start of the school day on the following Wednesday.

In addition to reading at home at least 4 times per week, the children will be set homework as follows:

- online maths homework on maths.co.uk set weekly (Log ins will be sent home as soon as possible when this platform is set up for Roman Way. We anticipate this will be mid-September.)

times tables practice on TT Rockstars for 5 mins 3 or more times per week

- home learning project linked with this term's topic. This is an **optional** project set once per term only.



# Library

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Children visit the school library every week.

- Dolphins: usually Mondays
- Puffins: usually Fridays
- Badgers: usually Wednesdays

Children can change their book weekly or keep a book for longer if still reading it. If any library books are lost or damaged, a note will be sent home requesting payment for a replacement.



## Year 4 Multiplication Check

We will practise tables regularly in school and test the children often to see how they are doing (usually weekly). The more practice the better! On the test the children have to type the answer and have 6 seconds to answer, so speed is essential!

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# Maths groupings across KS2

Children learn maths in flexible groups across KS2 to ensure that the Year 3s and Year 4s are taught the specific content for their year group.

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# Outdoor learning



- Children will have a weekly session of outdoor learning. This is an opportunity for the children to access our fabulous woodland area.



# Parent helpers

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Please get in touch if you are available to help in school.

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We welcome parents who are able to listen to readers for example.

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A DBS check will be required.

